

TRANSFORMING COMBAT ZONES INTO COMFORT ZONES

Newsletter – October 2009

This past month has been one of recognition and accomplishment.

"Dr. Phil" Show Calls

[The Organizing Zone](#) was one of **three** New York City organizing companies selected by the "Dr. Phil" television show to potentially work with a woman who had been featured on the show in September. As this upper eastside resident's apartment was out of control, Dr. Phil offered to help this woman address the disorganization within her home. We were very pleased to be one of the companies considered for this project.



CPES Certification

I have completed the intensive 10-week training offered by Barbara Hemphill's Productive Environment Institute and am now a **Certified Productive Environment Specialist™** (CPES). As a result of my training, I now have access to additional resources and methodology that can be incorporated in with the services that I currently offer business clients.

What's Your Score?

My objective is to help clients create an environment that will enable them to more efficiently manage their information (paper/electronic), time and space so that they will be more productive. While we all might think that we are being productive, it is important to do a periodic assessment. A great tool for doing this is the [Productive Environment Scorecard™](#).

It takes only minutes to complete this self evaluation and it will quickly highlight areas that may need improvement. I, like my clients, need to address the impact that changes in my business may have on my own productivity and have used this tool to periodically re-assess it.

Find out your Productivity Score! An online version of the [Scorecard](#) is available on my website. Fill it out and I will schedule a **FREE** 30-minute phone consultation with you.

I can help you deal with all those piles of papers, hundreds of read e-mails sitting in your in-box and your filing system that isn't working. All you need to do is fill out the [Scorecard](#). [Contact me](#) at The Organizing Zone if you have questions.

Have a productive month!